

Orange Brook Elementary School
School Advisory Council Meeting Agenda

Date: 09.26.2023 Time: 3:15 p.m.

- I. Welcome – Mr. O’Neal**
 - II. Introductions-Mrs. Braynen**
 - III. Agenda and roles-Mr. O’Neal**
 - IV. New Business**
 - a. Purpose of SAC/SIP/SAF- Mr. O’Neal**
 - b. SAC By-Laws-Mrs. Braynen**
 - c. SAC Nominations Parent Positions-Mrs. Braynen**
 - d. SAF By-Laws-Mrs. Braynen**
 - e. SAF Nominations-Mrs. Braynen**
 - i. Parent Representatives**
 - f. Title 1 – updates**
 - i. Parent Representatives**
 - ii. SIP-Title I Addendum**
 - g. Principal Updates-Mr. O’Neal**
 - i. School Environmental Safety Incident Reporting (SESIR Report) -
Ms. Ledesma**
 - ii. School-Wide Positive Behavior Plan – Mr. O’Neal**
 - iii. Year-to-Date Expenditure & Rollover Report**
 - 1. School Accountability & Recognition Report**
 - a. Beginning Balance -**
 - b. Current Balance –**
 - iv. Commissioner in the Community Meeting/Spaghetti Dinner**
 - v. ELO Camps (Extended Learning Opportunity)**
- V. Tentative Future Meetings**

TBD

Orange Brook Elementary School

SAC Minutes - 9/26/23

Attendance:

Mr. O'Neal, Mrs. Braynen, Mrs. Winfree, Mrs. Delucia, Mrs. Rosales, Mrs. Meltzer, Ms. Baron, Mrs. Paul, Mrs. Frazier, Ms. Raglin

Call to Order:

A meeting of the Orange Brook Elementary School Advisory Council was held in the Media Center on 9/26/2023. Chair Natasha Braynen called the meeting to order at 3:15 p.m. Kimberly Winfree will record minutes for this meeting.

III: Old Business:

- a. No old business as this is the first meeting of the 2023-2024 school year.

IV: New Business:

i. Purpose of SAC/SIP/SAF:

- a. Mrs. Braynen explained the purpose of the School Advisory Committee, School Improvement Plan and the School Advisory Forum.
- b. SAC By-Laws: Mrs. Braynen gave us the opportunity to change some items in the bylaws such as length of term for the chair/secretary. Mrs. Delucia motioned to keep it at 3 years, it was seconded by Mrs. Winfree. The next item viewed was when to elect members and install them. Mrs. Delucia motioned to elect in May and install at the first meeting of the school year, Mrs. Meltzer seconded the motion. By-Laws were ratified on 9/26/23.
- c. SAF By-Laws: Mrs. Braynen explained that the SAF is for parents, not teachers. Ms. Raglin is our representative and attends the meetings.

V: Title 1 Updates:

- a. Parent Representatives: Mrs. Braynen told us that our parent representatives are: Alexis Talley, Ms. Raglin and Shabreya Johnson. They attended a meeting on 9/21/23.

VI: Principal Updates:

- a. School Environment Safety Incident Reporting (SESIR): Mr. O'Neal stated that there are no SESIR reports to report to us.
- b. School Wide Positive Behavior Plan: Mr. O'Neal stated that we will revisit the plan to see how to implement positive behavior throughout our school.
- c. Year to date Expenditure and Rollover Report: Mr. O'Neal said that we receive about \$5 per child and he will be coming to the committee to see about allocating funds for student incentives. These incentives include our cafeteria award pizza parties and incentives for positive behavior.

VII: Other business:

- a. Mr. O'Neal told us about the Commissioner in the Community meeting that will be held here at Orange Brook Elementary on October 11, 2023 from 6:30 p.m.- 9:00 p.m. PreK-2nd grade families will be invited and spaghetti will be served.

Future meetings: TBD

Motion to adjourn the meeting at 3:48 by Mrs. Frazier and seconded by Ms. Baron.

Submitted by,



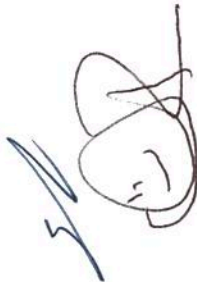
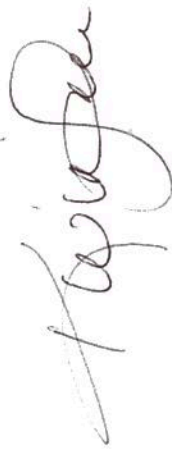
Natasha Baynen

SAC Chairperson

Approval Date: 5/8/ 2023

★ SAC Sign in Sheet for Orange Brook ES (0711)

Date: 09.26.2023 Time: 3:15 pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Alcala Nunez, Johanser	ESOL Parent of a student at the school	No	Yes	
2	Braynen, Natasha	SAC Chair	Yes	No	
3	Cooper, Kevin	Parent	No	Yes	
4	Espallat, Laura	ESOL Parent of a student at the school	No	Yes	
5	Frazier, Lititia	BTU Steward (or designee)	Yes	No	
6	Johnson, Shabreya	Parent	No	Yes	
7	Marrero, Yenisleidy	Non-Instructional Support Employees	Yes	No	
8	McDonald, Jacqueline	Teacher	Yes	No	
9	O'Neal, Devon	Principal	Yes	No	
10	Raglin, Opal	I-Zone Representative (must be a parent)	No	Yes	
11	Talley, Alexis	Parent	No	Yes	
12	Winfree, Catherine	Gifted Parent of a student at the school	No	Yes	
13	Winfree, Kimberly	SAC Secretary	Yes	No	
14	Woods, Leonca	Community / Business Representatives	No	Yes	
15	Wright, Torrience	Parent	No	Yes	

☆ SAC Sign in Sheet for Orange Brook ES (0711)

Date:

09.26.2023Time: 3:15 pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Nancy DeLuca	✓			Nancy DeLuca
2	Ingrid Rosales	✓			Ingrid Rosales
3	Kendria Pol	✓	✓		Kendria Pol
4	Lisa Meltzer	✓			Lisa Meltzer
5	Desiree Baron	✓	✓		Desiree Baron
6	Lititia Frazier	✓			Lititia Frazier
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					